

FREQUENTLY ASKED QUESTIONS

In most cases, "X" marks the spot where you would go to seek an answer to the question indicated. Multiple "X's" for the same question indicate the location depends on your specific case/jurisdiction. The County Clerk and Superior Court are separate offices in 37 of the 39 counties. In King and Clallam counties, the Clerk is part of the Superior Court.

QUESTIONS / WHERE DO I GO?	COUNTY CLERK	SUPERIOR COURT	DISTRICT COURT	MUNICIPAL COURT	PROSECUTOR	COUNTY SHERIFF	CITY POLICE	JAIL	HEALTH DISTRICT	DOL (State-Driver's Licensing)	COUNTY AUDITOR	COUNTY ASSESSOR	COUNTY TREASURER
GENERAL QUESTIONS													
Where can I report a crime?					X	X							
How do I schedule an interpreter?	X	X	X										
Where can I get a list of approved County arbitrators?	X												
Where do I get the list of approved Guardians Ad Litem (GAL) or how can I be added to the registries?	X												
How can I get a list of approved County mediators?	X												
Where do I get a concealed weapons permit?					X	X							
What level of court handles misdemeanor criminal offenses?			X	X									
Where do I get a passport?	X												
Where can I register to vote?													X (Elections Dept.)
I NEED AN ATTORNEY/HELP													
I don't have an attorney and cannot afford one. I might go to Jail. Who can I call?	X	X	X	X									
How do I find an attorney?	Contact your local bar association or go to www.wsba.org												
How do I find an attorney--I cannot afford one?	Non-Criminal Cases Only: Contact NW Justice Project/CLEAR @ 1-888-201-1014 or Columbia Legal Services @ 765-0417.												
Where can I get general legal information?	www.WashingtonLawHelp.org OR www.lawforwa.org												
FORMS													
Where do I go to buy forms?	X												
Where can I obtain legal forms on-line?	www.courts.wa.gov/forms												
JURY DUTY													
How do I get excused from jury duty? (County Clerk: 754-2011 ext. 301)	X	X	X										
How do I change the date of my jury duty? (County Clerk: 754-2011 ext. 301)	X	X	X										
DRIVING/TRAFFIC													
Where can I file or get a copy of an accident report?					X	X							
Where do I get a copy of a police report?					X	X							
How do I get an officer to appear in court?	X		X	X									
Where can I get a copy of my driver's abstract?										X			
Where do I pay traffic, non-traffic and parking tickets?			X	X									
Will parking tickets go on my driving record?			X	X						X			
Where do I ask for a mitigation or contested hearing?			X	X									
How do I get a placard and/or handicapped license plates?													X (Licensing Dept.)
Where do I get my car tabs renewed?													X (Licensing Dept.)
I OWE FINES, FEES, ASSESSMENTS													
How do I make payments for court imposed obligations I owe?	X		X	X									
IN CUSTODY													
Where do I find out if someone was picked up?													X
Where do I find out if someone is in jail?													X
Where do I go to post bond/bail?													X
RESTORE RIGHTS													
How do I get my voting rights back?	X												
How do I get my gun rights back?	X												
FILING/RESPONDING TO LAWSUITS													
Where do I file a small claims (\$4000 and under) action?			X										
Where do I file or respond to an eviction?	X												

QUESTIONS / WHERE DO I GO?	LOCAL RESOURCES												
	COUNTY CLERK	SUPERIOR COURT	DISTRICT COURT	MUNICIPAL COURT	PROSECUTOR	COUNTY SHERIFF	CITY POLICE	JAIL	HEALTH DISTRICT	DOL (State-Drivers Licensing)	COUNTY AUDITOR	COUNTY ASSESSOR	COUNTY TREASURER
DOMESTIC VIOLENCE													
Where do I get a Domestic Violence protection order?	X												
Where do I get a protection order for unlawful harassment?			X										
Where do I get a no-contact order?	You can only get a no-contact order if a victim of a crime as a part of that action.												
COURT DETAILS													
Can I talk to the judge?	No. You may not talk to the judge outside of your court hearing.												
Where do I go to file an appeal from district or municipal court?			X										
Where do I go to file a probate or guardianship action?	X												
Where do I go to review a court file?	X		X	X									
Where do I go to copy documents in a court file?	X		X	X									
How do I file documents into a Superior Court file?	X												
Where can I get a copy of the Local Court Rules?	X												
What are bench copies and who gets them?	X	X											
How do I schedule a trial date or hearing date?	X	X	X	X									
Who handles the regularly scheduled calendars?	X	X	X	X									
How can I find out if I'm on the trial calendar?		X	X	X									
I can't be there for court when I am scheduled. What can I do?	X		X	X	X								
FAMILY/MARRIAGE													
How can the courthouse facilitator help me? What are her hours?	X												
How do I file for a dissolution of marriage?	X												
Where do I go for a restraining order?	X												
Where do I get a marriage license?											X (recording)		
Can a judge marry us?		X	X	X									
Where can I get a name changed?			X										
Where do I get a birth certificate?								X					
Where do I get a copy of a death certificate?	For deaths occurring less than 2 months ago, contact local health district at 754-6060 or 766-7960. For deaths over 2 months ago, call WA State Dept Health at 360-236-4313. For deaths prior to July 1, 1907, contact County Auditor in the county where the death occurred.												
Where do I file a probate/estate?	X												
PROPERTY													
Where can I ask about how the value on my property was assessed?												X	
Where do I go to contest the assessed value on my tax statement?												X	
Where do I <u>record</u> a document or deed?											X (recording)		
Where do I get a copy of a recorded deed?											X (recording)		
Where do I pay my property taxes?													X

LOCAL RESOURCES

City Police	Emergencies: 9-1-1
County Assessor's Office	509-754-2011 ext. 383
County Auditor's Office	509-754-2011 Elections: ext. 343 - Recording: ext. 332 - Licensing: ext. 440
County Clerk's Office	509-754-2011 ext. 430 (Jury Duty: ext. 301)
County Commissioners' Office	509-754-2011 ext. 428
County Health District	509-754-6060 (Ephrata) or 766-7960 (Moses Lake)
County Human Resources	509-754-2011 ext. 402
County Jail	509-754-2011 ext. 482
County Prosecutor's Office	509-754-2011 ext. 450 (Victim/Witness Coordinator: ext. 462)
County Sheriff's Office	509-754-2011 ext. 468 Emergencies: 9-1-1
County Treasurer's Office	509-754-2011 ext. 302
County Youth Services	509-754-5690
District Court Office	509-754-2011 ext. 389 (Ephrata) or 765-9209 (Moses Lake)
Family Support Office	509-754-2695
Grant Mental Healthcare	509-765-9239
New Hope Domestic Violence	509-764-8402
State Department of Licensing (DOL)	754-2392 (Ephrata) or 765-5550 (Moses Lake) or 360-902-3600 or www.dol.wa.gov
Superior Court Administrator's Office	509-754-2011 ext. 444
Washington State Patrol	360-753-6540 or www.wsp.wa.gov